CITY OF GARDENA – DEPARTMENT OF PUBLIC WORKS
CALIFORNIA UNIFORM PUBLIC CONSRTUCTION COST ACCOUNTING ACT
INFORMAL BIDDING PROCESS
CONTRACTOR'S PRE-QUALIFICATION APPLICATION

Instructions: City of Gardena per Resolution 6059 has adopted the California Uniform Public Construction Cost Accounting Act, (Public Contract Code Section 22000 et seq.). This Act is commonly referred to as "The Informal Bidding Act". In accordance with the Act, the City will maintain a list of qualified contractors who may be asked to informally bid on any public works project valued up to $200,000 that pertains to their area of expertise. In order to be included on the list, you must fully complete this application and return it by mail or email to the address below:

Attn: Matthew Au
City of Gardena
1717 W. 162nd Street
Gardena, CA 90247

Phone: 310.217.9529
Email: mau@cityofgardena.org

Note: Contractor will remain on the qualified contractors list for two (2) years from application date. After 2 years, contractor must submit an updated application to be re-activated on the list.

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1. Contractor Information		
1.a.	Company Name:	
1.b	Physical Office Address:	
1.c.	Mailing Address: (if different than above)	
1.d	Email Contact:	
1.e	Phone Contact:	
1.f	DIR Registration Number:	
1.g	Contractor's Principal Contact(s): Name & Title: Phone & Email:	
	Name & Title: Phone & Email:	

1.h	Length of time firm has been in business: _____ years.

2. Contractor Licenses

List all your current licenses by classification below. If you need additional space, provide an attachment.

Trade Category	Classification #	License #

3. Bonding:

It is requirement of City of Gardena that all contractors working on City projects be bonded:

Does your company have the ability to be bonded?

YES		NO		

Note: A response of No in this category is grounds for automatic disqualification.

4. Bonds and Insurance Information:	
4.a. Surety	
Company:	
Contact:	
Address:	
Telephone No.:	
Email:	
4.b. Surety Broker	
Company:	
Contact:	
Address:	
Telephone No.:	
Email:	
4.c. Commercial General Liability Insurance	
Insurer:	
Policy No:	
Insurance Broker:	
Contact Name:	
Address:	
Telephone No.:	
Email:	
4.d. Workers' Compensation Insurance.	
Insurer:	
Policy No:	
Insurance Broker:	
Contact Name:	
Address:	
Telephone No.:	
Email:	

5. Qualification Questionnaire:	
Essential Requirements. A Contractor will NOT be deemed qualified to participate in the Informal Bid Process if the answers to any of questions 5.a. through 5.c is "NO".	
5.a.	Contractor processes a valid and currently in good standing California Contractors' license for the trade categories listed in Section 2 above. YES ☐ NO ☐
5.b.	Contractor maintains a commercial general liability insurance policy with a coverage amount of at least $1,000,000 per occurrence and $2,000,000 aggregate. YES ☐ NO ☐
5.c.	Contractor has a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code Section 3700. YES ☐ NO ☐

6. Accuracy and Authority:

The undersigned declares and certifies that he/she is duly authorized to execute this Informal Bidding Qualification Application under penalty of perjury on behalf of the above-identified Contractor. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Informal Bidding Qualification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Informal Bidding Qualification Application.

The undersigned declares and certifies that the responses to this Informal Bidding Qualification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatement of fact in any of the responses. The above-identified Contractor acknowledge and agree that if the City determines that any response herein is false or misleading or contains misstatements of fact, the Contractor will not be deemed qualified to participate in the City's Informal Bidding Procedures.

Executed this ____day of_____20____at_____
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

_____
(Signature)

_____
(Typed or printed name)